



FAMAX TECHNOLOGY (M) SDN. BHD. (200601028954 (748710-K))

WASTE SEGREGATION POLICY & PROCEDURE

1. Purpose

FAMAX TECHNOLOGY (M) SDN. BHD. is committed to sustainable production practices and environmental responsibility. This policy aims to ensure that all waste and materials generated in our operations are properly classified, segregated, and disposed of in accordance with environmental regulations and best practices. Proper segregation helps minimize environmental impact, promotes recycling, and supports workplace safety.

2. Scope

This policy applies to all employees, contractors, and suppliers involved in production, operations, and maintenance activities at FAMAX TECHNOLOGY (M) SDN. BHD., including both local and international operations.

3. Policy Statement

- All waste generated during production or operational activities must be classified as **recyclable** or **non-recyclable**.
- Employees must segregate waste at the point of generation using the designated containers and follow the procedures outlined below.
- Suppliers and contractors are required to comply with the company's waste segregation practices when working on site.

4. Waste Classification

- **Recyclable Waste:** Materials that can be reprocessed for reuse, such as metal scraps (aluminium, steel, brass), paper, cardboard, plastics labeled for recycling, and certain packaging materials.
- **Non-Recyclable Waste:** Materials that cannot be reused or recycled, including contaminated materials, mixed plastics not suitable for recycling, broken tools, or unusable parts.
- **Hazardous Waste:** Chemicals, oils, batteries, and other materials classified as hazardous. These must be handled by trained personnel and disposed of through licensed hazardous waste contractors.

5. Implementation and Procedure

Segregation at Source

- All employees must identify the type of waste at the point of generation.
- Waste bins are labeled **Recyclable, Non-Recyclable, and Hazardous**, and must be used accordingly.

Collection and Storage

- Recyclable and non-recyclable waste must be stored in their respective containers.
- Hazardous waste must be stored separately in secure containers with proper labeling.

Monitoring and Compliance

- The Environmental, Health, and Safety (EHS) team is responsible for monitoring proper segregation.
- Audits will be conducted periodically to ensure compliance with the policy.
- Non-compliance will result in corrective actions, which may include retraining or disciplinary measures.

Training and Awareness

- Employees will be trained on waste segregation procedures during onboarding and through periodic refresher courses.
- Signages and visual guides will be displayed near waste collection points to promote correct segregation.

6. Remediation

If improper segregation is identified, immediate correction of the segregation process will be carried out, the root cause will be reviewed, and retraining will be provided to the responsible personnel; in cases of repeated non-compliance, disciplinary action may be taken.

7. Review

This policy and procedure will be reviewed annually or whenever necessary to ensure it remains effective, compliant with environmental laws, and aligned with sustainable production practices.

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Lee Chie Siang
Managing Director
01st January 2026